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|  | <p>DIVYASAMPARK IHUB ROORKEE FOR DMATF, Indian Institute of Technology, I.I.T ROORKEE, Haridwar, Uttarakhand</p> <p>Phone-(O) 01332-28-5050 E-mail: purchase.tih@iitr.ac.in GSTIN- 05AAICD1084E1ZZ PAN-AAICD1084E</p> |
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Enquiry Letter

Ref. No.: 2021/TIH-IITR/583

10-March-22

Bids (Techno-commercial) needs to be sent through mail (purchase.tih@iitr.ac.in) or through post at **Divyasampark iHub Roorkee, ECE Department, IIT Roorkee, Roorkee, Uttarakhand-247667**

Details of items:

| Sr. No | Name of item / Specifications/ | QTY | UOM |
|---|--------------------------------|-----------|------------|
| 1 | Laptop | 03 | No. |
| (For Detailed Technical Specification Please refer Annexure-I) | | | |
| Note-1: Please quote the Rate & Taxes of the item separately. | | | |
| Note-2: The HSN / SAC Code of the item must be mentioned. | | | |
| For Reasonability of Rates, The firm must enclose the last two supply orders for the same item with Bid. | | | |

Instruction to bidders

1. The transportation cost, insurance charge etc., if any, percentage/ rate of GST or all other taxes and duties should be clearly mentioned.
2. Scope of supply (Bid price to include all cost components): During the installation of the Workstation Computers at users' location, bidder shall be responsible for users' data transfer from their old hardware to the new Workstation. Bidder shall be responsible for loading MS-Office, Antivirus software and necessary application in the Workstation Computer supplied at the users' location as and when required. Declaration to be provided by bidder in their Letter Head.
3. The bids should be printed on official pad preferably with GST Number of the firm.
4. OEM must have minimum 10 Years presence in India. OEM must be fall under top 3 manufacturers in the IDC Workstation shipment
5. The quotations should bear full details and where possible may be duly supported with catalogues, pamphlets, literature, samples of the item/items as the case may be for comparing the quality and rates of the item(s).
6. The bids / rates / tenders should remain valid for a minimum period of 90 days from the date of opening.
7. There is exempted from the payment of GST. The bidder should quote accordingly.
8. The rates shall not be subject to escalation of any nature.
9. The rates quoted should be applicable to educational institutions and any cost advantage received in lieu thereof should be passed on the DIVYASAMPARK IHUB ROORKEE.
10. The final selection of the bidder for the award of the contract will be made on the basis of the lowest commercial bid amongst the Technically Qualified Bidders
11. Authorized representative of the DIVYASAMPARK IHUB ROORKEE shall make the final inspection before supply of the item at site of the firm, if required.
12. The whole supply as per order shall have to be completed within the time mentioned in the order failing which the DIVYASAMPARK IHUB ROORKEE shall have the right to accept or reject any quantity of items ordered. The firm will have to arrange for supply of the material in good condition.
13. The DIVYASAMPARK IHUB ROORKEE reserves the right to reject any quotation wholly or partly without assigning any reason.
14. Bidders shall be responsible for the correctness of the information provided in the enquiry letter/tender document. If it is found at a later date that any information given in the bid is Incorrect/false then the bid is

liable to be disqualified/rejected.

15. The Bidder should certify that the rate quoted is not over and above (higher side) the rates under RC with the DGS&D or GeM.
16. If any bidder submitting two/multiple bids for the same item of a tender, both/all the bids of that bidder will be outrightly rejected.

General term and conditions

| Sr.no | Conditions | |
|-------|---------------------------|--|
| 1 | FOR | DIVYASAMPARK iHUB ROORKEE |
| 2 | Delivery period | Within 40-60 days of from the date of P0. |
| 3 | Delivery and Installation | Delivery and Installation is to be done to Dr. Debabrata Sikdar, Assistant Professor, Department of Electronics and Electrical Engineering, Indian Institute of Technology Guwahati, ASSAM, India - 781039 |
| 4 | Mode of payment | After Supply, installation and giving satisfactory result |
| 5 | Warranty | 3 year from the date of installation |
| 6 | Termination of contact | Any time by give a notice of 15 days. If items not found as per P0 |

ANNEXURE - I

| Sl. No. | Features | Requirements |
|---------|------------------------|--|
| 1 | Processor | 11 th Generation Intel Core i5 |
| 2 | Chipset | Integrated with the Processor |
| 3 | Memory | Minimum 8 GB DDR4 RAM, 16 GB RAM preferred |
| 4 | Hard Disk | Minimum 256GB SSD |
| 5 | Display | 14" (1366x768) Anti-Glare Non-Touch |
| 6 | Battery | 1 Li-ion |
| 7 | Connectivity | Bluetooth, 802.11a/b/g/n/ac |
| 8 | I/O Ports (Integrated) | 1x USB Type C™ 3.2 Gen , 2x USB 3.2 Gen 1 , 1x USB 2.0 1x HDMI 1.4 |
| 9 | Ports | 1x USB Type C™ 3.2 Gen 1 2x USB 3.2 Gen 1 (one with Power Share) 1x USB 2.0 1x HDMI 1.4 1x Micro SD Card Reader 3.0 1x Universal Audio Jack |
| 10 | Weight | Below 1.75 kg |
| 11 | Certification | ENERGY STAR and EPEAT INDIA GOLD |
| 12 | Bag | To provide Bag for carrying the Laptop |
| 14 | Warranty | 3 years On-site service warranty on hardware support. |
| 15 | OEM Criteria | OEM must have minimum 10 Years presence in India. OEM must be fall under top 3 manufacturers in the IDC Laptop shipment |
| 16 | Bidders criteria | Scope of supply (Bid price to include all cost components): During the installation of the Laptop Computers at users' location, bidder shall be responsible for users' data transfer from their old hardware to the new Laptop Computers. Bidder shall be responsible for loading MS-Office, Antivirus software and necessary application in the Laptop Computers supplied at the users' location as and when required. Declaration to be provided by bidder in their Letter Head. |